

	<b>Faith Direct</b>	<b>Other Program</b>	<b>Important Considerations</b>
<b>Security &amp; Compliance</b>			
Payment Card Industry (PCI) Compliant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>What is PCI?</u> In response to further banking regulations, the Patriot Act, and multiple threats to the security of credit card information, the major credit card companies developed the Payment Card Industry Security Standards Council. The security standards imposed by this council are accepted by all major credit card companies and are required of all merchants (ie: churches or organizations) that accept or store credit card information.
Data Recovery Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	In the event of a fire, or other catastrophic incident, does the parish or provider have an off site data system to maintain offertory collection for those enrolled?
Data Security	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Where are sensitive financial data and information (personal account numbers and credit card numbers) stored? Is financial information keyed at the church? Are paper enrollments received for processing at the church?
Professional Liability & Crime Insurance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Depending upon EFT program or system, are church insurance requirements adequately addressed to cover potential liability issues?
Privacy Policy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Does provider or church have clear policy regarding privacy related issues?

<b>Program Administration</b>			
Complete Handling of Marketing to Parishioners and Enrollment Responses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Is it incumbent upon the parish to introduce the electronic giving program to church members, provide enrollment materials, and handle enrollment responses? Successful enrollment is incumbent upon a coordinated marketing effort that inspires users to convert from envelope donors to electronic givers.
Management of Secure Website Enrollment & Account Maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Can church members enroll online, and establish a secure online account? Is the website enrollment application unique to the church, or “generic” for the provider?
Offertory, Second Collections, & Unique Appeals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Users will expect to give to all collections (offertory, diocesan collections, and unique appeals, ie: Capital Campaigns).
ACH Debits (Checking & Savings) & Credit Cards (Visa, MasterCard, American Express)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Does the church or provider offer both options? 50% of users give using credit cards highlighting the significance of PCI Compliance.

<b>Fiscal Management</b>			
Manage Debiting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Does the church have to initiate the debiting process? What staffing is in place to facilitate?
Manage Wire Transfers to Parish	<input checked="" type="checkbox"/>	<input type="checkbox"/>	How are funds received in parish bank account?
Credit Card Expiration & Changes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Is church responsible for contacting church members regarding needed updates to their credit card information?
Monthly Reconciliation & Auditing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	What auditing procedures and reporting are in place to monitor and reconcile electronic giving?

<b>Program Fulfillment</b>			
Personalized Offertory Cards to Replace Envelopes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The liturgy invites us to place something in the basket as a sign of support.
Monthly Data Upload of Program Results	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Does church have to manually re-key on a monthly basis those church members using electronic giving for offertory <b>and</b> second collections?
Year End Tax Statements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Changes in tax laws require parishioners to have documentation for their gifts. Are tax statements also available on website for those users who establish accounts?
Dedicated Customer Service by Phone & Email	<input checked="" type="checkbox"/>	<input type="checkbox"/>	How are the multiple phone and email inquiries managed?